STATE OF OKLAHOMA
EMERGENCY DROUGHT ASSISTANCE PROGRAM
APPLICATION

The Emergency Drought Assistance Program provides assistance to Oklahoma's farmers and producers during the current, persistent, drought conditions. Eligible farmers and producers may receive payment of 80% of actual, eligible expenses, as documented by approved receipts, up to a maximum payment of $7,500 to install approved drought practice(s) in response to drought conditions or in preparation for effects of drought. Only one application per farm will be accepted. A county is eligible when any portion of the county is classified in drought (D0-D4) as reported on the National Drought Monitor.

The application and a directory of conservation district addresses are available on the Oklahoma Conservation Commission's website at https://conservation.ok.gov/.

There are three options for submitting your application and supporting documentation to your local conservation district office:

- In person, visit your local district office on October 5, 2026, at 8:30 a.m., and before October 30, 2026, at 4:00 p.m.
- Email to your local district office. (Must be received no earlier than 8:30 a.m. on October 5, 2026, and by no later than October 30, 2026, at 4:00 p.m.)
- Mail to your local district office. (Must be postmarked by October 30, 2026, and received by November 6, 2026.)

To be considered for funding, your application and all supporting documentation must be received by the deadline. The application must be fully completed, signed, and dated by the applicant. By submitting the application, you acknowledge and authorize the conservation district to conduct a field visit.

Applicant / Principal Operator Information

Legal Applicant Name (Must match the IRS W-9)		Farm Name (if applicable)
Email Address	Phone Number	
Mailing Address *(Must match the IRS Form W-9)*		
City	State	Zip

Farm Information

I am the: ☐ legal landowner or ☐ lessee of the farm

My operation is: ☐ Livestock ☐ Crop ☐ Livestock and Crop

Practice(s)

Between July 15, 2026, and October 5, 2026, I: ☐ completed or ☐ started installation of the drought practice(s) selected below.

	Latitude / Longitude (required)
☐ Watering Facility (can include pumping plant, pipeline, and HUAP)	
☐ Pasture Tap	
☐ Pumping Plant (standalone practice if installed on existing tank or well)	
☐ Pipeline (standalone practice if installed to existing tank or well)	
☐ Pond Cleanout (limited 1 per pasture, maximum 3 per applicant, completed no later than December 31, 2026)	
☐ Water Well (can include pumping plant; well repair allowed; no payment for dry holes)	

Actual Costs

Costs must have been incurred and paid between July 15, 2026, and July 1, 2027. Include all receipts that are directly related to the implementation of drought practice(s). Labor performed by the applicant is eligible as an in-kind contribution only if submitted on the In-Kind Contributions Form. Allowable in-kind hourly rate is limited to:

- ≤ $200 / hour when the applicant uses their equipment to perform the work
- ≤ $150 / hour when the applicant rents equipment and performs the work

IRS Form W-9

Complete an IRS Form W-9. You must complete boxes 1, 2, 3, 5, and 6, including your Social Security Number or Employer Identification Number, sign and date at the bottom. The form is available at www.irs.gov/pub/irs-pdf/fw9.pdf

Acknowledgements and Attestations

You must check each of the following boxes to attest that you meet all the qualifications and understand the requirements of the program.

- ☐ I attest that as the applicant I am the principal operator responsible for the day-to-day management decisions and production risk of the farm.
- ☐ I attest that the farm is under my operational control.
- ☐ If not, the landowner I provided a Landowner Consent Form and documentation sufficient to demonstrate control of the farm after July 15, 2026, and the duration of this program.
- ☐ I attest that I raise livestock or grow crops. A farm is any place from which $1,000 or more of agricultural products were produced and sold or normally would have been sold during the year.
- ☐ I understand that if I receive and accept drought assistance funds, I will receive a 1099 Form.
- ☐ I understand that my Social Security Number, federal Employer Tax Identification Number, and Oklahoma tax identification number, already provided to the state, may be used by federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action that requires filing of state tax returns and paying delinquent state tax liabilities.
- ☐ I understand a site visit will be conducted on this farm before and after the installation of drought practice(s).
- ☐ I agree to keep all related records and receipts and make them available to the Conservation District, Conservation Commission or State Auditor for a minimum of six years.
- ☐ I affirm that the information I am submitting is true, complete, and accurate.

Summary

The applicant must submit the following to your local conservation district for your application to be considered complete:

- ☐ Completed application, signed and dated.
- ☐ IRS Form W-9, signed and dated.
- ☐ If not the landowner,
  - Landowner Consent Form
  - Documentation such as deeds, written leases, grazing agreements, or other legally enforceable instrument establishing the applicant's right to control the farm.

Applicant's Signature

Signature	Date

For Conservation District Use			
Date Received		Time Received	
Received By			

What is the Emergency Drought Assistance Program?

The Emergency Drought Assistance Program provides financial assistance to Oklahoma's farmers and producers to address the current, persistent, drought conditions. Funding for this program was made available through state general fund appropriations. Program rules, policies, procedures, and guidelines are reviewed and approved by the Drought Committee. A county is eligible when any portion of the county is in drought (D0-D4) as reported on the National Drought Monitor. Farmers and producers in eligible counties may apply through their local conservation district beginning October 5, 2026, through October 30, 2026.

Who is eligible to apply?

Principal operator responsible for the day-to-day management decisions and production risk of the farm. Only one application per farm will be accepted.

- A farm includes all land, whether contiguous or noncontiguous, that is under common management and operated as a single agricultural enterprise.
- The farm must be under the operational control of the applicant.
- A farm is any place from which $1,000 or more of agricultural products were produced and sold or normally would have been sold during the year.
- Livestock includes beef cattle, dairy cattle, swine, poultry, goats, bison, sheep, and horses.
- Land used solely for residential, recreational, or speculative purposes, and not devoted to the production of agricultural commodities, shall not constitute a farm.

Eligibility of Conservation District Directors and Employees:

- All conservation district directors and employees are eligible to apply, except for those that previously received Emergency Drought Assistance funds in 2024, 2025, or 2026.
- Only two district directors from the same conservation district are allowed to apply during each month of the application period.
- When more than two district directors from the same conservation district want to apply, applications must be submitted and approved so that a quorum can be maintained to take action to approve applications.

Who is NOT eligible to apply?

- Drought Committee members and their spouses.
- Conservation Commission staff with Emergency Drought Assistance Program decision making responsibilities and their spouses.
  - Trey Lam, Executive Director
  - Lisa Knauf Owen, Assistant Director
  - Janet Stewart, General Counsel
  - Tammy Sawatzky, Conservation Programs Division Director
- Conservation district directors and employees that previously received Emergency Drought Assistance funds in 2024, 2025, or 2026.

How do I apply?

Beginning October 5, 2026, submit your completed application to your **local conservation district office**:

- In person, between October 5, 2026, at 8:30 a.m., and October 30, 2026, at 4:00 p.m.
- By email, must be received between October 5, 2026, at 8:30 a.m., and October 30, 2026, at 4:00 p.m.
- By mail, must be postmarked by October 30, 2026, and received by November 6, 2026.

The application and a list of conservation district addresses are available on the Oklahoma Conservation Commission's website at https://conservation.ok.gov/.

Applications will be considered incomplete if all documents listed below are not included:

- Application Form, signed and dated
- IRS Form W-9, signed and dated
- If not the landowner,
  - Landowner Consent Form
  - Documentation such as deeds, written leases, grazing agreements, or other legally enforceable instrument establishing the applicant's right to control the farm.

All applications are due to your local conservation district office by October 30, 2026, at 4:00 p.m. Only one application per farm will be accepted. **There is no guarantee of funding.** Applications submitted after October 30, 2026, deadline will not be considered. Conservation districts will process applications on a first-come, first-served basis.

The Drought Committee, Oklahoma Conservation Commission, and your local conservation district are not responsible for any technical or logistical problems resulting in the conservation district not receiving your application. It is the responsibility of the applicant to ensure that the submission is received by the conservation district before the deadline. It is best practice to submit your application at least 24 hours in advance to prevent unforeseen delays.

What practices are eligible?

Eligible drought practices are:

- Pasture Tap
- Watering Facility (includes pumping plant, pipeline, and HUAP)
- Pumping Plant (as standalone practice if being installed on an existing watering facility or well)
- Pipeline (as standalone practice if being installed to an existing watering facility or well)
- Pond Cleanout (limited one per pasture, maximum of three per applicant, completed no later than December 31, 2026)
- Water Well (includes pumping plant; well repairs allowed; no payment will be made for dry holes)

What costs are eligible?

The following list is not expected to be all inclusive.

- Only costs incurred after July 15, 2026, solely to install the drought practice(s).
- Materials, supplies, and parts
- Hired labor
- Equipment rental
- Labor performed by the applicant solely to install the drought practice(s) is eligible only when submitted on the In-Kind Contributions Form.
- Allowable in-kind hourly rate is limited to:
  - ≤ $200 / hour when the applicant uses their equipment to perform the work
  - ≤ $150 / hour when the applicant rents equipment and performs the work themself

What costs are never eligible?

The following list is not expected to be all inclusive.

- Construction or improvements outside of the State of Oklahoma.
- Meals/food for human consumption.
- Donated or volunteer services and unpaid labor.
- Applicant mileage or fuel expenses to “pick up parts and supplies”
- Fine, penalties, and other settlement expenses resulting from failure of the applicant to comply with Federal, State, local, or Indian Tribal laws and regulations.
- Parking or traffic violations.
- Bad debts, late payment fees, finance charges, legal costs, or contingency funds.
- Indirect costs (expenses of doing business that are not readily identified with the project).
- Taxes, except sales tax on goods and services.

How much will I be paid?

You are eligible to receive 80% of your actual eligible costs supported by receipts up to $7,500. The maximum payment per Social Security Number (SSN) or Employer Identification Number (EIN) within each conservation district cannot exceed $7,500.

How will I be paid?

All work to install the practice(s) must be complete and the following documentation submitted to your local conservation district by July 1, 2027:

- Completed Self-Certification form
- All receipts documenting actual eligible costs
- Photographic proof of practice(s) completion

The conservation district will review all documentation and prepare a claim to be approved for payment at a district board meeting. After district board approval the claim will be submitted to the Conservation Commission for processing. Payment will be received by the district by EFT and a paper check will be issued to the participant from the district. Allow up to 45 days for processing.

What if there is a problem with my application?

The local conservation district office will notify you via phone or email about missing information or errors in your application or if your application was denied. You will be given seven business days after you are notified to fix the problem(s). If the corrections are not made, your application will not be considered as received.

Where do I get more information?

- Oklahoma Department of Agriculture, Food and Forestry’s webpage https://ag.ok.gov/oklahoma-emergency-drought-commission/. On the main page click programs and select Drought Committee.
- Oklahoma Conservation Commission’s webpage https://conservation.ok.gov/ and on Facebook at https://www.facebook.com/ConservationOK/.
- By contacting your local conservation office. A directory of conservation district offices is available on the Conservation Commission’s webpage https://conservation.ok.gov/conservation-district-directory/.
- By contacting Conservation Commission staff at 405-521-2384.